



### Job Description

This Job Description and Person Specification is a statement of the core duties of a Carer employed by B24 Healthcare Solution Ltd

### Accountability

The Carer is accountable to the Senior Carer, Service Manager and/or Director of B24 Healthcare Solution Ltd and to the individual receiving the support.

### Role and Responsibility

The main responsibility of the Carer is to provide direct support to the Service Users we support.

The role requires the ability to use initiative and work independently and creatively, providing support that enables the Service User to have the quality of life they wish for.

### Main responsibilities

To ensure the Service User receives the highest quality of support in line with the values of B24 Healthcare Solution Ltd the Carer will be employed:

- To provide direct support that meets the Service User's person-centred support plan.
- To actively support the Service User with their communication and empower them to take control of their own lives.
- To ensure the Service User remains at the centre of their support.
- To support the Service User to be fully involved in meetings as they wish.
- To support the Service User with their emotional well-being and relationships.
- To ensure any concerns regarding the Service User, and/or any safeguarding concerns are reported to the Senior Carer, Registered Manager and/or Director at the earliest opportunity.
- To adhere to, and implement B24 Healthcare Solution Ltd policies and procedures.

### Key Duties

- To monitor the Service User's mental, emotional and physical health.
- To support the Service User to manage their finances.
- To treat the Service User with dignity and respect at all times and allow them choice and control of their lives.
- To support the Service User to develop and maintain relationships within the community, including their friends and family and neighbors.
- To assist the Service User to explore and take part in activities and where possible, employment opportunities.
- To provide personal care in accordance with the wishes of the Service User and in line with their support plan, respecting dignity at all times.  
To work with the Service User to develop and maintain new skills.
- To communicate respectfully with the Service User and other members of the support team.
- To support the Service User and/or their family to report any concerns or complaints.
- To support the Service User to meet their household responsibilities.
- To take part in regular Supervision and attend team meetings and training as required.
- Duties may vary from time to time in line with the need of the service and as agreed with B24 Healthcare Solution Limited

### Experience (Desirable)

- Experience of working with individuals with Learning Disabilities, and/or Autism Spectrum Disorder, either paid or voluntary (this can include caring for family/friends).

### Skills/Attributes (Essential)

- Excellent communication skills and ability to maintain confidentiality.
- Good time management and organizational skills.
- Ability to work independently using initiative and equally, as part of a team.
- Ability to work flexibly, including alternate weekends, evenings, and bank holidays.
- Ability to support individuals that may challenge, calmly and effectively, including implementing clear boundaries when required.
- Ability to forward-think and problem-solve.

### Qualifications (Essential)

- Willingness to complete Induction and relevant Mandatory Training.
- Commitment towards own professional and personal development.

### Additional Requirements (Essential)

- This post is subject to an Enhanced Disclosure and Barring Service (DBS) check with satisfactory clearance.
- Where using own car for work purposes, a copy of full driving license, MOT certificate, and business class insurance certificate MUST be provided.

